

TRANSNET NATIONAL PORTS AUTHORITY

MINUTES OF COMPULSORY TENDER BRIEFING SESSION

TENDER NUMBER:

TENDER DESCRIPTION: PROVISION OF DESIGN, SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF PERIMETER FENCING, LIGHTING AND ASSOCIATED ELECTRICAL INFRASTRUCTURE

Date: 12 October 2026
Time: 10:00
Venue: TNPA Training Centre, Cape Town

1. SAFETY AND EVACUATION PROCEDURE

The safety briefing was conducted by the TNPA representative. Attendees were advised of:

- Emergency evacuation routes.
- Assembly points in the event of an emergency.
- Location of emergency exits.
- Location of restroom facilities.
- Compliance with all safety requirements while on TNPA premises.

2. CONSTITUTION OF MEETING

2.1 Welcome and Introduction

The meeting was opened by Mcebo Mhlanga, who welcomed all attendees and introduced the briefing session agenda. The purpose of the session was explained as providing bidders with clarity regarding tender requirements, evaluation methodology, scope of work and submission requirements.

2.2 House Rules

The following housekeeping rules were communicated:

- Cell phones to remain on silent during presentations.

- Questions to be raised after presentations.
- Attendees to raise their hands when requesting clarification.
- TNPA would endeavour to answer all questions during the session.
- Official responses would only be issued in writing through briefing minutes and tender addenda.
- Queries must be submitted through the dedicated TNPA Tender Enquiries mailbox.
- No communication with individual TNPA officials after publication of the tender.
- Late arrivals would be accommodated but presentations would not be repeated.
- The session was recorded and minutes would be distributed to attendees.

2.3 Tender Communication

The Chairperson advised that:

- The last date for submission of clarification questions is **23 October 2026 at 16h00**.
- Tender closing date is **30 October 2026 at 16h00**.
- Tender submissions must be made electronically through the Transnet eTender Portal.
- No email submissions will be accepted.
- Bidders are strongly encouraged to upload submissions at least 24 hours before closing time.
- Transnet will not accept responsibility for technical challenges experienced by bidders during submission.

3. AGENDA

The following agenda items were presented:

- Project Background and Overview
- Tender Communication Requirements
- Tender Submission Requirements
- Evaluation Methodology
- Specific Goals and Preferencing Requirements
- Scope of Works

- Pricing Schedule
- Questions and Answers
- Site Inspection Arrangements

4. MINUTES

4.1 Supplier Development Programme

The Chairperson explained the Supplier Development Programme requirements applicable to this tender.

Tenderers were advised that:

- The successful bidder will be required to comply with Supplier Development Programme obligations.
- Contractor performance relating to supplier and skills development commitments will be monitored throughout the contract period.
- Compliance with the programme forms part of the contractual obligations.

4.2 Evaluation Methodology

The evaluation process was explained as follows:

Stage 1: Responsiveness Evaluation

This stage includes:

- Attendance at the compulsory briefing session.
- Signed attendance register.
- Certificate of attendance.
- Submission of all required documents before closing date and time.
- Submission of fully completed and signed tender documentation.
- Submission of a fully completed Form of Offer and Acceptance.
- Submission of a fully completed Bill of Quantities.
- Compliance with all pre-qualification criteria.

CIDB Requirement

Tenderers must possess a minimum:

CIDB Grade 7EP or higher.

Joint Ventures must submit:

- Signed Joint Venture Agreement.
- Applicable consolidated CIDB registration documentation.

Stage 2: Price and Preference Evaluation

Responsive tenders will proceed to evaluation using either:

- 80/20 Preference Point System; or
- 90/10 Preference Point System.

The applicable preference point system will be determined in accordance with tender value thresholds.

Further Stages

Subsequent evaluation stages include:

- Risk Assessment
- Commercial Evaluation
- Financial Analysis
- Post-Tender Negotiations (where applicable)
- Objective Criteria Assessment
- Award and Contract Conclusion.

4.3 Specific Goals

Tenderers were informed of the applicable preference criteria:

B-BBEE Status Level

Preference points may be claimed for:

- B-BBEE Level 1
- B-BBEE Level 2

Acceptable supporting evidence:

- B-BBEE Certificate
- Sworn Affidavit
- CIPC B-BBEE Certificate

For Joint Ventures, a consolidated B-BBEE scorecard must be submitted.

Supplier Development Through Subcontracting

Tenderers may claim preference points for subcontracting a minimum percentage of contract value to qualifying EME and/or QSE black-owned enterprises.

Acceptable evidence includes:

- Signed subcontracting agreements.
- Subcontractor B-BBEE Certificates.
- Valid Affidavits.
- CIPC Certificates.

4.4 Pre-Qualification Criteria

Tenderers were advised that functionality assessment would include:

Experience

Submission of at least:

- Four (4) project reference letters demonstrating experience in similar works involving:
 - Security fencing.
 - Electrical installations.
 - Associated infrastructure works.

Tenderers may submit additional references but a minimum of four is required.

Key Personnel

The following minimum resources are required:

Position	Requirement
Electrical Engineer/Technologist	Pr Eng or Pr Eng Tech, 5 years experience

Civil Engineer/Technologist	Pr Eng or Pr Eng Tech
Project Manager	SACPCMP or PMP, 5 years experience
Quality Officer	Technical Diploma and ISO 9001
Construction Manager	SACPCMP Registered
Health & Safety Officer	SACPCMP Registered

4.5 Scope of Works

The Employer's Representative presented the project scope.

The project is situated within the Culemborg precinct and includes:

Security Fencing

- Construction of perimeter security fencing.
- Approximately 3.5 kilometres of fencing installation.
- Security fencing along the N1 boundary and Woodstock side of the precinct.

Perimeter Lighting

Installation of:

- LED perimeter lighting.
- Lighting poles and associated electrical infrastructure.
- Entrance lighting systems at the main site entrance.

Electrical Infrastructure

The scope includes:

- Supply and installation of a new Mini Substation.
- Electrical reticulation infrastructure.
- Distribution kiosks.
- Electrical supply and connection works.
- Protective cages around Mini Substation and distribution kiosks.

Design Verification

Contractors will be required to:

- Review and verify the design supplied by TNPA.
- Recommend amendments where necessary.
- Ensure compliance with project requirements.

4.6 Site Constraints

The following constraints were highlighted:

- Presence of illegal occupants within portions of the precinct.
- Ongoing relocation and eviction process.
- Existing vandalised electrical infrastructure.
- Open trenches resulting from cable theft.
- Limited service records available.
- Restricted access controls and permit requirements.

4.7 Pricing Schedule

Tenderers were advised:

- NEC Option B applies.
- Pricing must align with both C2 and C3 documentation.
- C3 Scope of Works remains the governing document.
- All amounts must be carried through to the Form of Offer.
- Failure to complete pricing schedules correctly may render submissions non-responsive.

4.8 Questions and Answers

Questions raised during the briefing included:

Question	Response
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Can subcontractors be appointed?	Yes. Details and supporting documentation for subcontractors must be submitted.
Is the drawing pack available?	If not already uploaded, bidders were requested to submit a written query so that it can be uploaded to the tender portal.
Which supply point will feed the new Mini Substation?	Existing TNPA supply infrastructure located at the entrance will be utilised as the connection point.

4.9 Site Inspection

Tenderers were informed that:

- A site inspection would take place immediately after the briefing session.
- Transport had been arranged for attendees without vehicles.
- Security escorts would accompany the site visit due to site conditions.
- Attendance at the site inspection was not compulsory.
- Participants were instructed to remain with the group and follow all safety instructions.

5. CLOSURE

No further questions were raised.

The Chairperson thanked all attendees for their participation and reminded bidders to:

- Sign the attendance register.
- Ensure attendance certificates are signed.
- Submit all tender queries through the official TNPA Tender Enquiries channel.

The meeting was declared closed at approximately **11h17**.

Chairperson:

Mcebo Mhlanga

TNPA Procurement Representative

Date: 19/10/2026



Project Representative:

Ghaalib Dawood

TNPA

Date: 19/10/2026